

RULES and PROCEDURES ON AUTHENTICATION

1. The document must be signed by a German Notary Public (Notar)
 - If the document is in German, please attach an English translation by a licensed translator.
2. The signature of such German Notary Public should be authenticated by the respective State Judicial President (Landgericht) where said Notary Public is registered.
3. Thereafter, the document will be further authenticated by the Philippine Embassy (or Philippine Honorary Consulate).
4. Submit the original document together with one (1) photocopy for the Embassy's file.
5. The authentication fee is Euro25,00 per document, payable in cash or by Überweisung to the following account of the Philippine Embassy in Berlin:

DEUTSCHE BANK BONN
Account No.: 1950229
BLZ No.: 38070059

Applications by postal mail sent to the Philippine Consulate General in Frankfurt am Main, please send payments by bank transfer to the following account:

Commerz Bank
Schillerstrasse 15-17, 60313 Frankfurt am Main
Account No.: 633 66 55 00
Bank Code: 500 400 00

Please note that "for payments by bank transfer", please send EXACT amount exclusive of bank charges and attach a photocopy of the proof of payment to your accomplished application form.

6. Please provide a self-addressed/stamped envelope for the return of the authenticated documents via registered mail.